

ARDI INVESTMENT AND TRADING CO LTD

Regd off: Shop No. 3 Hemu Castle, Dadabhai Road, Near Gokhlibai School Vile Parle (W)
Mumbai-400056, Maharashtra

CIN: L65923MH1981PLC024912 Email id: ardi.invest2013@yahoo.in

To,
The Corporate Relations Department
BSE LIMITED
PJ Towers, 25th floor,
Dalal Street, Mumbai -400 001

Date: 7th September, 2021

**Sub Submission of Notice of Annual General Meeting under Regulation 30 of the SEBI
(Listing Obligation and Disclosure Requirements) Regulation, 2015.**

Ref: Ardi Investment and Trading Co Limited (Script Code:-504370)

Dear Sir,

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we submit herewith the Notice of Annual General Meeting of the Company to be held on Thursday, September 30, 2021 at 11:00 A.M. at the registered office of the company. The aforesaid notice is being sent to all eligible shareholders through permitted mode.

This is for your information and records.

Thanking You

For Ardi Investment and Trading Co Ltd

Gautam P. Sheth



**Gautam Pravinchandra Sheth
Director
(DIN: 06748854)**

ARDI INVESTMENT AND TRADING COMPANY LIMITED

ANNUAL REPORT 2020-21

ARDI INVESTMENT AND TRADING CO LTD

CORPORATE INFORMATION

BOARD OF DIRECTORS

Mr. Gautam Pravinchandra Sheth
Mr. Manoharbai Bharatbhai Chunara
Mr. Anish K Trivedi
Mr Ghanshyam Kishorbhai Parmar

REGISTERED OFFICE

Shop No. 3 Hemu Castle,
Dadabhai Road, Near Gokhlibai School, Vile Parle (West)
Mumbai-400056 Tel: 022-26241111
FAX: 022-26241104
Email: roccompliancing@gmail.com

STATUTORY AUDITORS

BHAGAT & CO.
CHARTERED ACCOUNTANTS
24, Laxmi Chambers, Navjeevan Press Road, Nr. Old High Court, Income tax, Ahmedabad-14

BANKERS

Axis Bank Limited.

REGISTRAR AND SHARE TRANSFER AGENTS

Skyline Financial Services Private Limited
D-153A, First Floor
Okhla Industrial Area, Phase-I New Delhi - 110020

ARDI INVESTMENT AND TRADING CO LTD

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ARDI INVESTMENT AND TRADING CO LTD

NOTICE is hereby given that the **40th ANNUAL GENERAL MEETING** of the members of **ARDI INVESTMENT AND TRADING CO LTD** (“the Company”) will be held as scheduled below:

Date : 30th September, 2021

Day : Thursday

Time : 11.00 AM

Place : At registered office of the Company situated at

Shop No. 3 Hemu Castle, Dadabhai Road, Near Gokhlibai School Vile Parle (W) Mumbai
400056

To transact the following business:

ORDINARY BUSINESS:

1. To Receive, Consider and Adopt Audited Financial Statement of the Company for the financial year ended on March 31st, 2021 together with Report of Board of Directors and Auditors' Report thereon.
2. To Appoint a Director in place of Mr. Manoharbai Chunara (DIN: 07280916), who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and, being eligible, offers himself for re-appointment.

Place: Mumbai

Date: 07-09-2021

Registered Office:

Shop No. 3 Hemu Castle, Dadabhai Road,

Near Gokhlibai School Vile Parle (W)

Mumbai MH 400056

**BY ORDER OF THE BOARD OF DIRECTORS OF
ARDI INVESTMENT AND TRADING CO LTD**

SD/-

Gautam P. Sheth

DIRECTOR

ARDI INVESTMENT AND TRADING CO LTD

NOTES:

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT PROXY OR PROXIES TO ATTEND AND, TO VOTE INSTEAD OF HIMSELF AND SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY. A PERSON CAN ACT AS PROXY ON BEHALF OF MEMBERS NOT EXCEEDING 50 (FIFTY) AND HOLDING IN THE AGGREGATE NOT MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS. A MEMBER HOLDING MORE THAN 10% OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY AND SUCH PERSON SHALL NOT ACT AS A PROXY FOR ANY OTHER SHAREHOLDER.**

The instrument of Proxy in order to be effective, must be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before the commencement of the meeting. A Proxy form is sent herewith. Proxy form submitted on behalf of the Companies, Societies, etc. must be supported by an appropriate resolution / authority, as applicable.

- 2.** Corporate members intending to send their authorised representatives to attend the Meeting are requested to send to the Company, a certified copy of Board Resolution/ Authorization document authorising their representative to attend and vote on their behalf at the AGM.
- 3.** The Register of Members and Share Transfer Books will remain closed **from 24th September, 2021 to 30th September, 2021** (both days inclusive) for the purpose of Annual General Meeting (AGM).
- 4.** The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their DPs with whom they are maintaining their demat accounts and members holding shares in physical form to the Company / RTA.
- 5.** Members seeking any information with regard to accounts are requested to write to the Company at least 10 days before the meeting so as to enable the management to keep the information ready.

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6. The Shareholders holding Shares in Physical form are advised to seek their shareholding changed to dematerialized form since in terms of SEBI and Stock Exchange guidelines no physical shares can be traded in the Stock Exchanges.
7. **This is to bring to the notice of the Shareholders that the request for effecting transfer of securities held in Physical form (except in case of transmission or transposition) would not be entertained and shall not be processed by the Company/ RTA of the Company w.e.f. 5th December, 2018 pursuant to SEBI Notification No. SEBI/LAD-NRO/GN/2018/24 dated 8th June, 2018. Hence Shareholders are advised to get their physical shares transferred / dematerialized.**
8. Pursuant to Section 72 of the Companies Act, 2013, members holding shares in physical form may file nomination in the prescribed Form SH-13 and for cancellation / variation in nomination in the prescribed Form SH-14 with the Company's RTA. In respect of shares held in electronic / demat form, the nomination form may be filed with the respective Depository Participant.
9. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
10. The members are requested to intimate to the Company, queries, if any, at least 10 days before the date of the meeting to enable the management to keep the required information available at the meeting.
11. Members are requested to notify immediately any change in their addresses and/or the Bank Mandate details to the Company's Registrars and Share Transfer Agents, SKYLINE FINANCIAL SERVICES PVT. LTD for shares held in physical form and to their respective Depository Participants (DP) for shares held in electronic form.
12. The Ministry of Corporate Affairs (vide circular nos. 17/2011 and 18/2011 dated April 21, 2011 and April 29, 2011 respectively) has undertaken a "Green Initiative in Corporate Governance" and allowed companies to share documents with its shareholders through an electronic mode. A Stock Exchanges permits companies to send soft copies of the Annual Report to all those shareholders who have registered their email address for the said purpose. Members are requested to support this Green Initiative by registering / updating their email address for receiving electronic communication.
13. All the Documents referred to in the notice are open for inspection at the registered office of the Company between 11 A.M. to 5.00 P.M on any working day prior to the day of meeting and will also be available at the meeting venue on the date of meeting.

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14. BRIEF PROFILE OF THE DIRECTOR/S SEEKING APPOINTMENT / REAPPOINTMENT AT ANNUAL GENERAL MEETING

Details under Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard 2 issued by The Institute of Company Secretaries of India in respect of Directors seeking re-appointment/appointment/ confirmation at the ensuing Annual General Meeting item no. 2 are as follows.

Particular	Mr. Manoharbai Bharatbhai Chunara
Date of Birth	26-03-1986
Date of Appointment	13-10-2018
Qualification	Company Secretary
Relationships between directors inter se	NA
Directorship held in other companies	0
Membership/Chairmanships of Committee in other Public Companies	Nil

Place: Mumbai
Date: 07-09-2021

**BY ORDER OF THE BOARD OF DIRECTORS OF
ARDI INVESTMENT AND TRADING CO LTD**

Registered Office:
Shop No. 3 Hemu Castle, Dadabhai Road,
Near Gokhlibai School Vile Parle (W)
Mumbai MH 400056

SD/-
Gautam P Sheth
DIRECTOR